

Fundamentals of Standards and Conformity Assessment for Government Agencies

Hosted by the National Institute of Standards and Technology (NIST)
Standards Coordination Office, Standards Services

Monday, June 9, 2014
9:00 am - 4:30 pm

United States Access Board
1331 F Street NW, Washington, DC

DRAFT AGENDA	
8:30 am to 9:00 am	Registration
9:00 am to 9:30 am	Welcome and Opening Remarks Mr. Gordon Gillerman Director, Standards Services, NIST
	NIST Illustrated A brief video presentation
	Overview of NIST and the Standards Coordination Office This is an exciting time for NIST and the Standards Coordination Office. A number of critical national priorities have been entrusted to the organization, and standards are high on the agenda. Mr. Erik Puskar Group Leader, Standards Services, NIST
9:30 am to 10:30 am	Fundamentals of Standards Includes a brief overview of the history of standardization, a review of the different types of standards, and the basics of the U.S. and international standards systems. Ms. Ileana Martinez Senior International Affairs Advisor, Standards Coordination Office, NIST
10:30 am to 10:45 am	Break
10:45 am to 11:15 am	Current Federal Policy on Standards A review of the laws, regulations and guidance that collectively direct Federal agencies to participate in the development of voluntary consensus standards and to use nongovernment standards, whenever possible, to carry out policy objectives and meet their agency's missions. Ms. Mary Donaldson

	Program Manager, Standards Services, NIST
11:15 am to 12:00 pm	<p>OMB Circular A-119 - Federal Participation in the Development and Use of Voluntary Consensus Standards and in Conformity Assessment Activities – Proposed Changes</p> <p>Learn about some of the key revisions proposed in OMB's guidance on how agencies select standards and on federal agency participation in standards development. The changes being proposed reflect experience gained by U. S. agencies in implementing the OMB Circular A-119 since 1998, experience in implementing U.S. trade agreements, and domestic and international developments in regulatory, standards, and conformity assessment policy.</p> <p>Ms. Ramona Saar Program Manager, Standards Services, NIST</p>
12:00 pm to 1:00 pm	Lunch Break (on your own)
1:00 pm to 1:30 pm	<p>Overview of Incorporation by Reference: Requirements, Best Practices and Issues</p> <p>Ms. Amy Bunk Director of Legal Affairs and Policy, Office of the Federal Register National Archives and Records Administration</p>
1:30 pm to 2:15 pm	<p>Basics of Conformity Assessment and NIST's Role in Advising Federal Agencies</p> <p>ISO/IEC 17000:2004, Conformity Assessment – Vocabulary and General Principles, defines conformity assessment as the demonstration that specified requirements relating to a product, process, system, person or body are fulfilled. But what does this really mean? Learn more about general conformity assessment terms, such as testing, inspection, certification, accreditation, attestation, and more, and the use of conformity assessment to facilitate trade in both voluntary and regulatory environments.</p> <p>Mr. Gordon Gillerman Director, Standards Services, NIST</p>
2:15 pm to 2:30 pm	Break
2:30 pm to 3:15 pm	<p>Conformity Assessment in Practice</p> <p>From the design phase to the market, what conformity assessment practices does a manufacturer consider when the goal is to sell a product in a variety of markets? How do they know that they are meeting all of the requirements? This presentation will give the audience a glimpse of conformity assessment through examples and in practical terms from A to Z.</p> <p>Mr. Gary Schrempp Director, Global Regulations and Product Safety Investigations, Dell</p>
3:15 pm to 4:00 pm	<p>Standards Development: A View from the Inside</p> <p>To a newcomer, participating in standards development work can be intimidating – it may even seem like a secret society! Learn the basics of standards development and how you can be a more effective participant and leader in the development of non-governmental consensus standards.</p> <p>Ms. Pat Harris International Standards Specialist, Standards Services, NIST</p>

4:00 pm	Closing Remarks Ms. Mary Jo DiBernardo Program Manager, Standards Services, NIST
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Setting Standards: A Simulation Exercise in Strategy and Cooperation in Standardization Processes

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Tuesday, June 10, 2014
9:00 am - 4:30 pm

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Agenda	
8:30 am to 9:00 am	Registration
9:00 am to 12:30 pm	Simulation Exercise
12:30 pm to 1:30 pm	Lunch (on your own)
1:30 pm to 4:00 pm	Simulation Review and Discussion

Please note: Attendance at the June 9 workshop *is not required* in order to participate in the June 10 Setting Standards Simulation, but advance registration and a commitment to attend the simulation for the entire day is required. Both events are open to all of government personnel, and there is no fee to attend.