

Fundamentals of Standards and Conformity Assessment

Hosted by NARA and the National Institute of Standards and Technology (NIST), Standards Services Group (SSG)

January 12-13, 2011

AGENDA

Wednesday, January 12, 2011 Lecture Room B	
9:00 am to 9:30 am	Registration Come a few minutes early and meet some of the SSG staff.
9:30 am to 10:00 am	Opening Remarks Ms. Laura McCarthy Policy and Planning Staff (NPOL), NARA
	What is NIST? NIST solves science and technology problems today so that U.S. industry and science can produce the improved products, services, and technologies of tomorrow. From atomic clocks and online banking to mammograms and cell phones, NIST supports U.S. innovation through research, measurements, standards, business services, and other programs. A Short Video Presentation Overview of NIST and the SSG This is an exciting time for NIST and the Standards Services Group (SSG). A number of critical national priorities have been entrusted to the organization, and standards are high on the agenda. Mr. Erik Puskar Acting Group Leader, SSG, NIST
10:00 am to 10:45 am	Fundamentals of Standards Includes an overview of the history of standardization and covers the basics of the U.S. standards system. Ms. Ileana Martinez International Affairs Advisor, SSG
10:45 am to 11:00 am	Break
11:00 am to 11:30 am	Federal Participation in Standards Development A review of the National Technology Transfer and Advancement Act (NTTAA) and OMB Circular No. A 119 , which collectively directs Federal agencies to use standards developed by voluntary consensus standards bodies, wherever possible, to carry out policy objectives and to participate in the development of voluntary consensus standards, subject to certain conditions. Ms. Mary Donaldson Program Manager, SSG

11:30 am to 12:00 pm	<p>NARA Presentation Agency Participation in Standards Development – A look at NARA 1104</p>
12:00 pm to 12:45 pm	<p>Lunch (on your own)</p>
12:45 pm to 1:15 pm	<p>Standards Jeopardy! Host: Mr. Erik Puskar</p> <p>Test your standards-smarts in this special version of the classic Jeopardy game.</p>
1:15 pm to 2:00 pm	<p>Standards Development: A View from the Inside To a newcomer, participating in standards development work can be intimidating – it may even seem like a secret society! Learn the basics of standards development and how you can be a more effective participant and leader in the development of non-governmental consensus standards.</p> <p>Ms. Pat Harris Technical Information Specialist, SSG</p>
2:00 pm to 2:30 pm	<p>Conformity Assessment Basics Basics of Conformity Assessment ISO/IEC 17000:2004, Conformity Assessment – Vocabulary and General Principles, defines conformity assessment as the demonstration that specified requirements relating to a product, process, system, person or body are fulfilled. But what does this mean? Learn more about general conformity assessment terms, such as testing, inspection, certification, accreditation, attestation, and more, and the use of conformity assessment in both voluntary and regulatory environments.</p> <p>Mr. David Alderman Group Leader, SSG, NIST</p>
2:30 pm to 3:00 pm	<p>NIST's Standards Information Center Learn about the tools available from the NIST National Center for Standards and Certification Information (NCSCI) including comprehensive, customized services and resources from technical standards-information experts on U.S. and foreign standards and standards-related information, technical regulations and conformity assessment requirements.</p> <p>Ms. MaryAnn Hogan Technical Information Specialist, SSG</p>
3:00 pm to 3:15 pm	<p>Break</p>
3:15 pm to 4:15 pm	<p>NARA Panel Discussion Possible topics include historical perspectives and past and current work in standards such as ISO 15489, digital preservation, document management — electronic file format for long term preservation.</p> <p>Mr. Don Rosen, Modern Records Program Mr. Kevin DeVorse, Preservation Projects Officer Mr. Susan Sullivan, NARA Records Management</p>
4:15 pm to 4:30 pm	<p>Q&A Workshop speakers will be available to answer questions from the participants.</p> <p>Closing Remarks</p>

Thursday, January 13, 2011
Lecture Room A

**Setting Standards: A Simulation Exercise in
Strategy and Cooperation in Standardization Processes**

8:30 am to 9:00 am	Registration
9:00 am to 12:30 pm	Simulation Exercise
12:30 pm to 1:30 pm	Lunch (on your own)
1:30 pm to 4:00 pm	Simulation Exercise